

THE CIT MINISTERILA	ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER IN CONSULTATION WITH THE CHAIRMAN OF THE RELEVANT THEME COMMITTEE  18th August 2017
Title	Award of contracts for the provision of hired transport services for children and adults and authorisation for Cambridge Education to manage these contracts.
Report of	Strategic Director for Children and Young People
Wards	All
Status	Public
Enclosures	None
Officer Contact Details	Val White Programme Director, Education and Learning Val.white@barnet.gov.uk 0208 359 7036

## **Summary**

To approve the award of contracts to the providers set out in Appendix A for the provision of hired transport services for children and adults and authorise Cambridge Education to manage these contracts.

## **Decisions**

- 1. To approve the award of contracts to the transport providers set out in Appendix A for the provision of hired transport services for children and adults following the DPS procurement process, as set out in the Policy and Resources Committee report dated 21 March 2017.
- 2. To authorise Cambridge Education to manage contracts with individual providers on the Council's behalf including contracts with those providers listed in Appendix A and any further contracts let through the DPS procurement process.

#### 1. WHY THIS REPORT IS NEEDED

- 1.1 To approve the award of contracts to the providers set out in Appendix A for the provision of hired transport services for children and adults following the DPS procurement process, as set out in the Policy and Resources Committee report dated 21 March 2017. The DPS procurement process has now been completed and acceptance of the procurement must now be authorised by a full officer DPR as per the July 2017 Contract Procedure Rules Appendix 1 Table A.
- 1.2 Cambridge Education is contracted to provide the brokering of transport for pupils with SEN, Family Services and Adult Services and the commissioning and contract management in relation to operational delivery on an agency basis on behalf of the Council. The contracts with the providers will be with the Council but Cambridge Education will manage the contracts as the Council's agent.
- 1.3 During the academic year, it is likely that additional individual transport routes will be required at short notice. This report records a decision to authorise Cambridge Education to manage any further contracts let through the DPS procurement process in order to meet demand that arises during the academic year 2017/18.

#### 2. REASONS FOR DECISIONS

2.1 On 21 March 2017, the Policy and Resources Committee authorised commencement of the DPS procurement process and commissioning of Cambridge Education to procure hired transport services for children and adults on the Council's behalf, in accordance with the strategic partnership contract between the Council and Cambridge Education. Acceptance of the procurement must now be authorised by a full officer DPR as per the July 2017 Contract Procedure Rules Appendix 1 Table A.

#### 3. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3.1 None.

#### 4. POST DECISION IMPLEMENTATION

4.1 Contracts will be awarded to the providers as set out in Appendix A.

### 5. IMPLICATIONS OF DECISION

## 5.1 Corporate Priorities and Performance

5.1.1 The quality of the education offer is at the heart of Barnet's continuing

success as a place where people want to live, work and study. Excellent educational outcomes are key to deliver the Council's vision set out in its Corporate Plan 2015-20 for Barnet's children and young people to receive a great start in life'.

# 6. Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

6.1 The total value of services that are now subject to the DPS was approximately £1.6 million in 2016-17.

## 7. Legal and Constitutional References

- 7.1 The Council's Contract Procedure Rules Appendix 1 Table A states that acceptance of procurements valued at £164,176, if within budget and agreed savings target on forward plan, must be by a full officer DPR.
- 7.2 The Strategic Director for Children and Young People as set out in the Council's Scheme of Delegation has delegated powers to sign the DPR.

## 8. Risk Management

8.1 If the Council does not enter into contracts for the provision of hired transport services for children and adults effectively and efficiently it could lead to a detrimental impact on value for money and the likelihood of delivering procurement savings.

## 9. Equalities and Diversity

- 9.1 The 2010 Equality Act outlines the provisions of the Public Sector Equalities Duty which requires Public Bodies to have due regard to the need to: eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010; advance equality of opportunity between people from different groups; foster good relations between people from different groups.
- 9.2 The broad purpose of this duty is to integrate considerations of equality into day to day business and to keep them under review in decision making, the design of policies and the delivery of services.

## 10. Consultation and Engagement

Consultation has taken place with the Chairman of the Children, Education, Libraries and Safeguarding Committee.

## 11. BACKGROUND PAPERS

11.1 Policy and Resources Committee report dated 21 March 2017 approving the commissioning of Cambridge Education to commence the procurement of hired transport services for children and adults on the Council's behalf.

## 12. DECISION TAKER'S STATEMENT

12.1 I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.

#### 8. OFFICER'S DECISION

## I authorise the following action:

- To approve the award contracts to the providers set out in Appendix A for the provision of hired transport services for children and adults following the DPS procurement process, as set out in the Policy and Resources Committee report dated 21 March 2017
- 2. To authorise Cambridge Education to manage contracts with individual providers on the Council's behalf including contracts with those providers listed in Appendix A and any further contracts let through the DPS procurement process.

Signed	Strategic Director for Children and Young People
Date	23 <sup>rd</sup> August 2017

### **Results of DPS transport procurement**

No	Resu	Results of DPS transport procurement				
1         7         SEN         190         Star Cars Ltd           2         18         SEN         190         Star Cars Ltd           3         28         SEN         190         Star Cars Ltd           4         30         SEN         190         Metro Cars Ltd           5         34         SEN         190         Star Cars Ltd           6         36         SEN         190         Star Cars Ltd           7         38         SEN         190         Star Cars Ltd           8         40         SEN         190         Metro Cars / Paradrive           9         42         SEN         190         Star Cars Ltd           10         43         SEN         190         Star Cars Ltd           11         45         SEN         190         Star Cars Ltd           12         49         SEN         190         Star Cars Ltd           13         50 E         SEN         190         Rasmi Services Ltd           14         52         SEN         190         Rasmi Services Ltd           15         77         SEN         190         Star Cars Ltd           16         90		Route	Type of	Term		
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27       144       SEN       190       Rasmi Services Ltd         28       149       SEN       190       Brent Couriers Ltd         29       160       SEN       190       Metro Cars / Paradrive         30       166       SEN       190       Star Cars Ltd         31       172       SEN       190       Rasmi Services Ltd         32       176       SEN       190       Rasmi Services Ltd         33       179       SEN       190       Star Cars Ltd         34       203       SEN       190       Metro Cars / Paradrive         35       202       SEN       190       Metro Cars / Paradrive         36       204       SEN       190       Metro Cars / Paradrive         37       209       SEN       190       Brent Couriers Ltd         39       221       SEN       190       Brent Couriers Ltd         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	25	119	SEN	190	Brent Couriers Ltd	
28       149       SEN       190       Brent Couriers Ltd         29       160       SEN       190       Metro Cars / Paradrive         30       166       SEN       190       Star Cars Ltd         31       172       SEN       190       Star Cars Ltd         32       176       SEN       190       Rasmi Services Ltd         33       179       SEN       190       Star Cars Ltd         34       203       SEN       190       Metro Cars / Paradrive         35       202       SEN       190       Metro Cars / Paradrive         36       204       SEN       190       Metro Cars / Paradrive         37       209       SEN       190       Star Cars Ltd         38       212       SEN       190       Brent Couriers Ltd         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	26	139	SEN	190	Metro Cars / Paradrive	
29       160       SEN       190       Metro Cars / Paradrive         30       166       SEN       190       Star Cars Ltd         31       172       SEN       190       Star Cars Ltd         32       176       SEN       190       Rasmi Services Ltd         33       179       SEN       190       Star Cars Ltd         34       203       SEN       190       Metro Cars / Paradrive         35       202       SEN       190       Metro Cars / Paradrive         36       204       SEN       190       Metro Cars / Paradrive         37       209       SEN       190       Brent Couriers Ltd         38       212       SEN       190       Brent Couriers Ltd         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	27	144	SEN	190	Rasmi Services Ltd	
30         166         SEN         190         Star Cars Ltd           31         172         SEN         190         Star Cars Ltd           32         176         SEN         190         Rasmi Services Ltd           33         179         SEN         190         Star Cars Ltd           34         203         SEN         190         Metro Cars / Paradrive           35         202         SEN         190         Metro Cars / Paradrive           36         204         SEN         190         Metro Cars / Paradrive           37         209         SEN         190         Brent Couriers Ltd           38         212         SEN         190         Brent Couriers Ltd           39         221         SEN         190         Metro Cars / Paradrive           40         230         SEN         190         Metro Cars / Paradrive           41         243         SEN         190         Metro Cars / Paradrive	28	149	SEN	190	Brent Couriers Ltd	
31       172       SEN       190       Star Cars Ltd         32       176       SEN       190       Rasmi Services Ltd         33       179       SEN       190       Star Cars Ltd         34       203       SEN       190       Metro Cars / Paradrive         35       202       SEN       190       Metro Cars / Paradrive         36       204       SEN       190       Metro Cars / Paradrive         37       209       SEN       190       Brent Couriers Ltd         38       212       SEN       190       Brent Couriers Ltd         39       221       SEN       190       Metro Cars / Paradrive         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	29	160	SEN	190	Metro Cars / Paradrive	
32       176       SEN       190       Rasmi Services Ltd         33       179       SEN       190       Star Cars Ltd         34       203       SEN       190       Metro Cars / Paradrive         35       202       SEN       190       Metro Cars / Paradrive         36       204       SEN       190       Metro Cars / Paradrive         37       209       SEN       190       Brent Couriers Ltd         38       212       SEN       190       Brent Couriers Ltd         39       221       SEN       190       Metro Cars / Paradrive         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	30	166	SEN	190	Star Cars Ltd	
33         179         SEN         190         Star Cars Ltd           34         203         SEN         190         Metro Cars / Paradrive           35         202         SEN         190         Metro Cars / Paradrive           36         204         SEN         190         Metro Cars / Paradrive           37         209         SEN         190         Brent Couriers Ltd           38         212         SEN         190         Star Cars Ltd           39         221         SEN         190         Brent Couriers Ltd           40         230         SEN         190         Metro Cars / Paradrive           41         243         SEN         190         Metro Cars / Paradrive	31	172	SEN	190	Star Cars Ltd	
34       203       SEN       190       Metro Cars / Paradrive         35       202       SEN       190       Metro Cars / Paradrive         36       204       SEN       190       Metro Cars / Paradrive         37       209       SEN       190       Brent Couriers Ltd         38       212       SEN       190       Star Cars Ltd         39       221       SEN       190       Brent Couriers Ltd         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	32	176	SEN	190	Rasmi Services Ltd	
35         202         SEN         190         Metro Cars / Paradrive           36         204         SEN         190         Metro Cars / Paradrive           37         209         SEN         190         Brent Couriers Ltd           38         212         SEN         190         Star Cars Ltd           39         221         SEN         190         Brent Couriers Ltd           40         230         SEN         190         Metro Cars / Paradrive           41         243         SEN         190         Metro Cars / Paradrive	33	179	SEN	190	Star Cars Ltd	
35       202       SEN       190       Metro Cars / Paradrive         36       204       SEN       190       Metro Cars / Paradrive         37       209       SEN       190       Brent Couriers Ltd         38       212       SEN       190       Star Cars Ltd         39       221       SEN       190       Brent Couriers Ltd         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	34				Metro Cars / Paradrive	
37         209         SEN         190         Brent Couriers Ltd           38         212         SEN         190         Star Cars Ltd           39         221         SEN         190         Brent Couriers Ltd           40         230         SEN         190         Metro Cars / Paradrive           41         243         SEN         190         Metro Cars / Paradrive	35	202	SEN	190	Metro Cars / Paradrive	
37         209         SEN         190         Brent Couriers Ltd           38         212         SEN         190         Star Cars Ltd           39         221         SEN         190         Brent Couriers Ltd           40         230         SEN         190         Metro Cars / Paradrive           41         243         SEN         190         Metro Cars / Paradrive			SEN		Metro Cars / Paradrive	
38       212       SEN       190       Star Cars Ltd         39       221       SEN       190       Brent Couriers Ltd         40       230       SEN       190       Metro Cars / Paradrive         41       243       SEN       190       Metro Cars / Paradrive	37					
39         221         SEN         190         Brent Couriers Ltd           40         230         SEN         190         Metro Cars / Paradrive           41         243         SEN         190         Metro Cars / Paradrive	38				Star Cars Ltd	
40 230 SEN 190 Metro Cars / Paradrive 41 243 SEN 190 Metro Cars / Paradrive						
41 243 SEN 190 Metro Cars / Paradrive						
	41				•	
42 261M SEN 190 Rasmi Services Ltd	42				-	

43 262 SEN 190 Star Cars Ltd					
44	282	SEN	190	Star Cars Ltd	
45	285	SEN	190	Metro Cars / Paradrive	
46	290	SEN	190	Star Cars Ltd	
47	291	SEN	123	Metro Cars / Paradrive	
48	300	SEN	190	Star Cars Ltd	
49	311	SEN	190	Brent Couriers Ltd	
50	313	SEN	190	Rasmi Services Ltd	
51	324	SEN	190	Metro Cars / Paradrive	
52	331	SEN	160	Chequers Ltd	
53	333	SEN	83	Metro Cars / Paradrive	
54	335	SEN	190	Brent Couriers Ltd	
55	339	SEN	83	Metro Cars / Paradrive	
56	348	SEN	190	Metro Cars / Paradrive	
57	350	SEN	190	Brent Couriers Ltd	
58	354	SEN	190	London Hire Ltd	
59	358E	SEN	190	Star Cars Ltd	
60	392	SEN	190	Metro Cars / Paradrive	
61	408	SEN	190	Brent Couriers Ltd	
62	411	SEN	190	Rasmi Services Ltd	
63	430	SEN	190	Star Cars Ltd	
64	432	SEN	190	Rasmi Services Ltd	
65	437	SEN	190	B&L Coaches Ltd	
66	448	SEN	190	Signature Transfers Ltd	
67	461	SEN	190	Star Cars Ltd	
68	515	SEN	190	Star Cars Ltd	
69	516	SEN	44	Metro Cars / Paradrive	
70	554	SEN	190	Rasmi Services Ltd	
71	560	SEN	83	Brent Couriers Ltd	
72	574	SEN	190	Rasmi Services Ltd	
73	576	SEN	123	Rasmi Services Ltd	
74	591	SEN	190	Star Cars Ltd	
75	592	SEN	190	Metro Cars / Paradrive	
76	595	SEN	190	London Hire Ltd	
77	613	ASCH	254	Signature Transfers Ltd	
78	642	ASCH	163	Amac Express Services Ltd	
79	660	ASCH	58	Metro Cars / Paradrive	
80	661	ASCH	254	Star Cars Ltd	
81	667	ASCH	112	Chequers Ltd	
82	815	ASCH	254	Metro Cars / Paradrive	
83	823	ASCH	58	Brent Couriers Ltd	
84	824	ASCH	211	Rasmi Services Ltd	

## Waiting for Best and Final Offer

85	301	SEN	190	Rasmi Services / Brent Couriers Ltd
86	195	SEN	188	(Paradrive) Metro Cars / Brent Couriers